



Port of Hood River
PO Box 239 ♦ Hood River Oregon 97031 ♦ (541)386-1645

EVENT ALCOHOL CONTROL POLICY

The Port of Hood River accepts no responsibility for you or your guests/customers. It is the sole responsibility of the renter to control the event, protect the people present, maintain required insurance, and comply with all applicable laws and regulations. As the Renter of the Port's facilities, you are accepting all liability for damage and for the safety of your guests and customers. If you will be serving alcohol at your event:

WE REQUIRE THAT YOU:

- ✓ Have an appropriate Oregon Liquor Control Commission (OLCC) license or permit before selling alcohol.
- ✓ Use OLCC licensed servers, following all OLCC rules and guidelines, to dispense all alcohol at your event. Do not allow your guests/customers to bring unauthorized alcohol to your event.
- ✓ Do not have any self-service alcohol available. This includes wine and bottled or keg beer.

Most events make use of their catering company for any alcohol service. Caterers usually have OLCC licensed servers and normally carry their own host liquor liability insurance.

WE RECOMMEND THAT YOU:

- ✓ Terminate alcohol service 30 minutes or more before your event ends.
- ✓ Age-check and monitor your younger guests. It is a crime to supply alcohol to minors.
- ✓ Designate one or more adults to remain alcohol-free to oversee the event and cleanup process.

I agree that I have read, understand and accept the Event Alcohol Control Policy of the Port of Hood River as it applies to my event. I hereby confirm that my event will be covered by Host Liquor Liability Insurance and I will provide proof of insurance to the Port of Hood River. I understand that this coverage can either come from the policy of the licensed servers, my own insurance, or that of the renting organization, if appropriate.

Signature of Renter

Date