PORT OF HOOD RIVER
PROPOSAL FOR WATERFRONT EVENT
(Complete and return with deposit/fee)

☐**Event Site** ☐**Boat Basin** ☐**Marina Park** ☐**Marina Green** ☐**Spit** ☐**Hook** ☐**Other**

Name (Person responsible for insurance coverage must sign Event Contract):

_____

Phone: _____ Fax: _____ E-Mail: _____

Mailing Address: _____
Street City State Zip

Group represented, if any: _____

Anticipated number of people attending: _____

Commercial/public event? _____ Private event? _____ Brief description of the event:
_____
_____
_____

Do you need a move-in day and/or move-out day? ($100 per day) _____

Date requested and time of event: _____

Alternative date or dates (if preferred date is not available):

_____

Will alcoholic beverages be sold? _____ Served, not sold? _____ Food? _____

Will admission be charged? _____ Live music? _____

Do you need a City of Hood River Special Event Permit (public events)? _____
(If required, must be secured 30 days prior to event)

NOTE: To schedule an event, return this fully completed form to the Port of Hood River office along with the required deposit amount. Staff will confirm event date and an Event Contract will be prepared and issued at that time. If you have any questions, please stop by the Port Office in Port Marina Park or contact us at:

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