

Port of Hood River
MARINA COMMITTEE MEETING MINUTES
Thursday, March 23, 2017 – 8:00 a.m.
Gorge Innoventure Conference Room

THESE MINUTES ARE NOT OFFICIAL until approved at the next regular meeting.

Present: Committee Members: Steve Carlson, Lance Staughton, Josh Sceva, Steve Tessmer; Staff Members: John Mann, Janet Lerner

Absent: Committee Member: Jaime Mack; Commissioner Brian Shortt; Staff: Michael McElwee

The meeting was called to order by Janet Lerner at 8:05 a.m.

1. **Additions to Agenda:** None.

2. **Approve Minutes:**

Motion: Approve minutes of February 16, 2017 meeting.
Move: Carlson
Second: Tessmer
Vote: Unanimously approved

3. **Marina Manager Report, Janet Lerner:**

- Dock Walk Reports:
 1. Docks A, B and Shell Dock - Nothing to report.
 2. Boathouse Dock – Some of the tenants will need to make some minor after-winter repairs.
 3. Dock C – Reported issues: cords in water, boats improperly tied to the docks, batteries & paint containers on the fingers, water in a boat on one finger and other items on the main dock. All items were communicated to tenants and many of those tenants came down and corrected right away.
 4. South Basin Dock – Tires are on the west end and wood is on one of the fingers. Members thought that those things are for either the High School Sailing or the Gorge Junior Sailing.
 5. For next month's dock walks, John and Janet would like to accompany the committee members on their dock walks and assess things together, taking pictures if necessary.
- Spring Cruise Ships – A reminder to all that the spring cruise ship season begins in April. If tenants want to crane in, remember to check with the Port before scheduling the crane service.
- Seasonal Lottery – Notice will be posted next week. We will have 5 spaces available – 1 under 20 ft, 4 under 23 feet. The Port will manage the Lottery in 2017.

4. **Facilities Manager Report, John Mann:**

- Repairs to the Cruise Ship Dock will be complete this week.
- The Marina Bathrooms had extensive freeze damage from the hard winter. The fixtures and showers are all being replaced; the bathrooms are being repainted. The water will be turned on April 14.
- A question was posed about the sheriff's parking space and signage. A suggestion was made to make one part of the space be a Loading Zone.
- Another question was asked about the new meters that were installed in the marina green. John explained that those are for the parking lot lights and a locked box for events.
- There was a quick discussion about the possibility of a dock cart or wheelbarrow and where to park it.

5. **Discussion Topics:**

- **North C Dock Electrical Update/Vessel Temporary Relocations** – Tenants have been moving back into their slips and have reported the meter readings to the marina manager. John reported that the marine engineer has been working on the system; more to be reported at a later meeting. Data readings are continuing to be recorded from the main panel for the engineer. The engineer has told John that the maximum life of shore cords is three years; the Port does have cords in stock for tenants to purchase. There was also a discussion about the danger of shock or even electrocution for people who swim in or very near marinas. Perhaps a sign could be posted at the shell dock and a warning could be painted on the dock.
- **Marina Long Range Permitting Meeting with Peter Olmstead, U.S. Army Corps of Engineers** – This meeting is a rescheduled meeting from attempts to meet over the winter. Mr. Olmstead is a regional permit coordinator and the Committee is seeking a better understanding of the permit process. At the February meeting it was decided the meeting should be an open discussion, without providing an advance agenda with prior concepts. However, display boards from the November 2015 marina planning work session will be made available for the discussion. The goals of this meeting are to:
 - determine if the plans are realistic,
 - determine what can and cannot be done, and
 - ultimately approve and complete a master plan.The committee discussed the possibility of inviting the staff of the OSMB to the May meeting to determine their role in the master plan. A suggestion was also made to have an annual safety meeting with the OSMB.
NOTE: The Committee agreed to have their regular monthly meeting from 9:00 – 10:00 AM, with Peter Olmstead arriving at 10:00 AM.

6. **Next Meeting:** Thursday, April 20, 2017, 9:00 a.m., Port of Hood River Board Room.

The meeting was adjourned by staff at 9:15 a.m.

Respectfully Submitted: Janet Lerner, 03/31/17