

*Port of Hood River Marina Ad-hoc Committee
Meeting Minutes of June 11, 2013
Marina Center Boardroom
8:00 A.M.*

Present: Commissioner Jon Davies; Members Steve Tessmer, Tammy Lakey, Lance Staughton; from staff, Michael McElwee and Mellissa Halseth

Absent: Josh Sceva

Commissioner Davies called the meeting to order at 8:02 a.m.

1. *Additions to Agenda:* None

2. *Approve Minutes of May 14, 2013 Meeting:* Approved

3. *Marina Electrical Update:*

- The contractors have provided a revised pedestal that has been approved by the project team and they are in production. Pacific Power has delayed the power outage that was scheduled June 10 and will now occur the week of June 17. Notice has been sent to all tenants offering temporary moorage with electrical services at the transient dock.

4. *Live Aboards:*

- Two tenants have been mailed letters requesting acceptable proof of a permanent residence. Proof must be provided by June 17. If not received the Port will begin the termination process with legal counsel.

5. *Annual Lease Signing:*

- There was a suggestion from moorage tenants to require a new lease agreement in 2014. This would require all partners on the boat be included on the agreement. Staff will work with legal counsel to revise the agreement for 2014. Leases could include a section for waste dumping and whether a boat has a thru hold.

6. *Boathouse Lease Term Sheet:*

- The committee reviewed the proposed term sheet. Consensus was to remove the maximum square footage rate for boathouses with suggestion to gradually increase the rate to be equal to boat slip square footage. Staff will request Andrew Jansky, Flowing Solutions to assist in creating standards for inspections. Add brown/gray water guidelines to the term sheet and also the Rules & Regulations for all Marina tenants. Staff was requested to provide rate history for the boathouses and slips. Add inspections to lease for gray water/waste water disposal. The Hood River Yacht Club has possible interest in negotiating use of the old boathouse docks. Staff will forward the committee the report prepared by Andrew Jansky for options of re-use or disposal.

7. *Other:*

- Staff proposes charging another fee to wait list people that have passed more than once to true up the lists.

8. *Next Meeting:* Tuesday, July 9, 2013 at 8:00 a.m. Staff will request Deputy Mike Anderson attend for enforcement and waste disposal questions.

9. *Adjourn:* McElwee adjourned the meeting at 9:26 a.m.